

## **Giver Privacy Policy**

Hill Country Bible Church is committed to respecting the privacy of our givers. We have developed this privacy policy to ensure our givers that giver information will not be shared with any third party.

**Awareness.** Hill Country Bible Church provides this Giver Privacy Policy to make you aware of our privacy policy, and to inform you of the way your information is used. We also provide you with the opportunity to remove your name from our mailing list, if you desire to do so.

**Information collected.** Here are the types of giver information that we collect and maintain:

- Contact information: name, organization, complete address, phone number, email address
- Payment information: credit card number and expiration date, and billing information
- Shipping information: name, organization, complete address
- Information concerning how you heard about Hill Country Bible Church
- Information you wish to share: questions, comments, suggestions
- Your request to receive periodic updates; e.g., upon individual request, we will send
  periodic communications related to specific fundraising appeals, prayer concerns, and
  newsletters.

**How information is used.** Hill Country Bible Church uses your information to understand your needs and provide you with better service. Specifically, we use your information to help you complete a transaction, to communicate back to you, and to update you on ministry happenings. Credit card numbers are used only for donation or payment processing and are not retained for other purposes. We use the comments you offer to provide you with information requested, and we consider carefully each recommendation as to how we might improve communication.

**No sharing of personal information.** Hill Country Bible Church will not sell, rent, or lease your personal information to other ministries. We assure you that the identity of all our givers will be kept confidential. Use of giver information will be limited to the internal purposes of Hill Country Bible Church and only to further the ministry activities and purposes of Hill Country Bible Church.

**Removing your name from our communications.** It is not our desire to send unwanted communications to our givers. Please contact us if you wish to be removed from our communications list.

**Contact us.** If you have comments or questions about our giver privacy policy, please send us an email at <a href="mailto:giving@hcbc.com">giving@hcbc.com</a> or call us at (512) 331-5050.